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JULY 22, 2022

REQUEST FOR QUOTE (RFQ) FOR

EMERGENCY WATER AND WASTEWATER SYSTEM REPAIRS

RESPONSES DUE BY: TUESDAY, AUGUST 9, 2022, 5:00 P.M.

GENERAL

The Triunfo Water & Sanitation District (District) is currently seeking to retain a contractor or contractors to provide emergency water and wastewater system repair services. This Request for Quote (RFQ) outlines the requirements and documentation necessary to submit a QUOTE in response to this RFQ.

A total of up to 3 contracts will be awarded from this solicitation. The objective of this solicitation is to select the highest rated firms to provide the requested services. Prior to contract award, District reserves the right to increase or decrease the number of selected firms. The selected contractors will be awarded a not-to-exceed aggregate amount of \$100,000 annually. Prior to contract award, the District reserves the right to: decrease the \$100,000 annually not-to-exceed amount of any contract; and/or increase the \$100,000 annually not-to-exceed amount of any contract by up to twenty-five percent (25%). Following contract award, the District reserves the right to supplement the initial not-to-exceed amount by up to ten percent (10%).

The term of the contract(s) will be for three years, commencing on the date of full execution. The District shall have the right, at its sole option, to extend the term of the contract(s) for up to two additional one-year terms. If the District authorizes the contractor(s) in writing to perform services on a given project prior to the stated expiration date, but thereafter such services are not completed by stated expiration date, then the expiration of the contract shall be automatically extended solely to allow for the completion of such services. District may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given project.

District will select the appropriate number of successful contractors based on highest rated proposal which represents the best value to the District.

MINIMUM MANDATORY REQUIREMENTS

Proposers shall meet the following minimum mandatory requirements to be qualified to submit a proposal:

1. A valid and active California Class A Contractor's License. This requirement cannot be met through the use of a subcontractor's license.
2. Proposing entity shall have five years of experience performing emergency water distribution and/or wastewater collection system repairs.

SCOPE OF SERVICES

The District maintains potable and recycled water distribution and wastewater collection systems in Oak Park, Thousand Oaks, Lake Sherwood, and Bell Canyon, California. The purpose of this contract or contracts is to provide emergency response repair crew(s), appropriate equipment, and materials in response to failures of these potable, recycled, and wastewater systems. The work to be performed can include, but is not limited to emergency repair of water and wastewater mains, service connections, valves, couplings, flanges, manholes, hydrants, and other system components. In addition, repairs may include new paving, surfacing work, rebuilding slopes, retaining walls, fencing, structures, trenching, shoring, welding, and cleaning.

For comparative purposes, contractors shall submit a Time and Materials quote for the following sample project to repair a leak on a standard $\frac{3}{4}$ " potable service connection:

- Obtain encroachment permit from County of Ventura
- Provide and maintain all necessary BMPs for stormwater protection
- Pothole to locate each utility
- Provide traffic control signage and cones to mark the site
- Excavate a 4 foot x 4 foot hole to 5 feet deep using a backhoe once all utilities have been properly marked by others
- Shut off service at corporation stop
- Disconnect existing service lateral
- Pull new polyethylene service line from meter box to water main (assume old service line will be abandoned in place)
- Attach tracer wire with new service line as it is being installed
- Attach new service line to existing corporation stop with compression fitting
- Install stainless steel inserts at every connection
- Install new $\frac{3}{4}$ -inch angle stop on the new service line with compression fitting
- Flush new service line
- Attach new angle stop to existing meter
- Clean-up site
- Lay and compact bed of sand over all utilities including new service to County of Ventura specifications
- Fill hole with one sack slurry to asphalt
- Plate and cold patch the hole to allow a minimum of 24 hours for slurry to set
- Return and grind around the road surface consistent with County of Ventura specifications
- Repave and seal surface consistent with County of Ventura specifications

- District will be responsible for the following:
 - Providing all necessary customer notifications
 - Calling in the Dig Alert ticket
 - Paying the encroachment permit fee and notifying County of the date work to be done for inspection
 - Providing all pipe and fitting materials necessary to install the new service line

Unless otherwise stated, all Work shall comply with the Standard Specifications for Public Works Construction Specifications (Greenbook), and the Standard Plans for Public Works Construction, as last revised. All Work shall also be in accordance with Occupational Safety and Health Act (OSHA), Federal, State, County of Ventura, and City of Thousand Oaks regulations, laws, and ordinances and any other applicable requirements, ordinances, or permit conditions. The emergency work shall comply with the applicable provisions of the Public Contracting Code.

QUOTE CONTENT AND SUBMISSION

A Time and Materials quote for the sample project, assumptions used for estimating, resumes for key personnel, references for a minimum of five applicable projects within the last three years, and proof of required licenses must be submitted electronically by email to Dave Rydman, at davidrydman@triumfowsd.com, no later than 5:00 P.M. on Tuesday, August 9, 2022. Late submissions will be rejected and the District accepts no responsibility for misdirected or lost submissions.

INQUIRIES

Questions pertaining to this RFQ shall be submitted no later than 10:00 A.M. on August 3, 2022, by email to davidrydman@triumfowsd.com. Responses to questions timely submitted will be answered within two (2) business days by RFQ response emailed to all construction firms. The District will not be bound by any oral representations, clarifications, or changes made to this RFQ unless provided in written form.

AWARD OF CONTRACT

Award of a contract or contracts to the successful construction firm shall be in accordance with the District's standard contract and Purchasing Policy.