



**Board of Directors**

Leon Shapiro, Chair

Jane Nye, Vice Chair

Raymond Tjulander, Director

Janna Orkney, Director

James Wall, Director

*Providing Outstanding Service Since 1963*

**NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Triunfo Water & Sanitation District Board of Directors will hold a Special Meeting by video conference on Monday, January 10, 2022, at 3:00 p.m. followed by a site visit to the locations identified in the following Agenda.

**Due to the threat of COVID-19, and in accordance with California AB 361, this meeting will also be held by teleconference and available via Zoom. All attendees are muted by default. To join via computer, click the following link:**  
<https://zoom.us/j/95735216590?pwd=WVI0U3BwTkRPMUZoS1o0eUtgUzRMQT09>

If you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 908-3333 or (346) 248-7799 and enter ID: 957 3521 6590.

If you would like to speak via teleconference during the public comment portion of the meeting:

**ONLINE:** Press "Raise Hand" to indicate you wish to speak.

**PHONE:** Press \*9 to "Raise Hand", \*6 to send a request to be unmuted to submit verbal comments.

Public comment on any agenda item will be accepted by email to Clerk of the Board at [fidelagarcia@triunfowsd.com](mailto:fidelagarcia@triunfowsd.com). To ensure emails are received and distributed to the members of the Triunfo Water & Sanitation District Board of Directors prior to consideration of the agenda, please submit no later than the day before the meeting and state in the subject line (1) "Public Comment" and (2) the agenda item number that corresponds. All public comments received by email will be made a part of the official record of the meeting.

The business to be transacted is as follows:

**A G E N D A**

The Board agenda is posted at least 24 hours preceding the Board Special meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities

Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, [www.triunfowsd.com](http://www.triunfowsd.com).

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Public Comment - The Public Comment period is set aside to allow public testimony on items only on the Special Meeting Agenda. Each person may speak when your item is taken up and you may address the Board for up to 5 minutes or at the discretion of the Chair. Attendees may dial \*9 if on the phone or use the 'raise your hand' function in Zoom.

**CONSENT ITEM** (Item 4 only)

4. Adopt TWSD Resolution No. 2022-001 Authorizing Continued Use of Remote Teleconference Meetings of the Legislative Bodies of the Triunfo Water & Sanitation District. (Page 3)

**ACTION ITEM** (Item 5 only)

5. Discussion and Tour: Office Space for New District Location (Page 7)

Recommendation: Receive the presentation and discuss the two locations prior to reconvening at the sites for a tour of each facility.

6. Travel by personal vehicle to 2625 Townsgate Road, Westlake Village, CA 91362. Estimated arrival at 5:00 p.m. and departure at 5:45 p.m.
7. Travel by personal vehicle to 2801 Townsgate Road, Westlake Village, CA 91361. Estimated arrival at 6:00 p.m. and departure at 6:45 p.m.
8. Adjourn to the Special Meeting to be held on Tuesday, January 11, 2022 at 3:00 p.m. via video conference.



**Board of Directors**

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James Wall, Director

*Providing Outstanding Service Since 1963*

January 10, 2022

Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California

**CONSIDERATION AND ADOPTION OF TRIUNFO WATER & SANITATION DISTRICT RESOLUTION NO. TWSD 2022-001 AUTHORIZING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE GOVERNMENT CODE SECTION 54953(e) (AB-361)**

**SUMMARY**

On September 16, 2021, the Governor signed AB 361 into law and thus amended Government Code §54953 (see Stats. 2021, Ch. 165) to extend the teleconference/remote public meeting authority and waivers provided under prior Executive Orders so long as certain conditions are met and findings are made. A local public agency may continue to hold its public meetings by teleconferencing but would require the local public agency decision-making body to make certain findings by majority vote every 30 days after the first of such teleconferenced meetings to continue use of remote teleconference meetings.

On October 25, 2021, the Board approved Resolution No. TWSD 2021-005 making the findings that the District's legislative bodies meeting in person would present imminent risks to the health and safety of attendees and directed staff to return within 30 days to review whether circumstances continue to exist and authorize extending the use of AB 361's teleconferencing procedures.

Since the adoption of Resolution No. TWSD 2021-005, the Board has on a regular basis approved 30-day extensions. On December 20, 2021, the Board approved Resolution No. TWSD 2021-010 making the required finding and authorizing extended use of remote teleconference meetings for the period of December 26, 2021 to January 25, 2022.

Since the circumstances of the state of emergency continue to impact in-person meetings and being the current resolution will expire on January 26, 2022 staff is recommending the Board consider extending the resolution for an additional 30 days.

The amended provisions of Government Code §54953 will sunset on January 1, 2024. This is subject to change if the Legislature and Governor elect to extend the sunset date or make the provisions permanent.

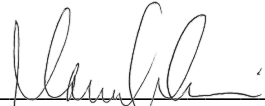
This letter has been reviewed by Legal Counsel as to form.

If you should have any questions or need additional information, please contact me by phone at (805) 658-4602 or via email at fidelagarcia@trunfowsd.com.

**RECOMMENDATION**

It is recommended the Board adopt TWSD Resolution No. 2022-001 Authorizing the Continued Use of Remote Teleconference Meetings of the Legislative Bodies of the Triunfo Water & Sanitation District for the Period of January 26, 2022 to February 24, 2022.

FIDELA GARCIA, CLERK OF THE BOARD

REVIEWED AND APPROVED:   
Mark Norris, General Manager

Attachments:

TWSD Resolution No. 2022-001

**RESOLUTION NO. TWSD 2022-001**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF TRIUNFO WATER & SANITATION DISTRICT AUTHORIZING THE CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TRIUNFO WATER & SANITATION DISTRICT FOR THE PERIOD JANUARY 26, 2022 TO FEBRUARY 24, 2022**

WHEREAS, the TRIUNFO WATER & SANITATION DISTRICT (“District”) is committed to preserving and providing public access and participation in meetings of the Board of Directors in accordance with the California Constitution; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, a state of emergency was declared by Governor Newsom on March 4, 2020 pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, the District’s legislative bodies meeting in person would present imminent risks to the health and safety of attendees.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TRIUNFO WATER & SANITATION DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

- Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- Section 2. Remote Teleconference Meetings. The General Manager and Staff of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
- Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until February 24, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (b)(3) of Government Code section 54953.

PASSED AND ADOPTED by the Board of Directors of Triunfo Water & Sanitation District,  
this 10<sup>th</sup> day of January, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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Leon Shapiro, Chair

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Fidela Garcia, Clerk of the Board

APPROVED AS TO FORM:

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John Mathews, District Counsel



*Providing Outstanding Service Since 1963*

**Board of Directors**

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Jane Nye, Vice Chair

Janna Orkney, Director

Raymond Tjulander, Director

James Wall, Director

January 10, 2022

Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California


**DISCUSSION AND TOUR: OFFICE SPACE FOR NEW DISTRICT LOCATION**

**Summary**

At the November 22, 2021, Triunfo Water & Sanitation District (District) Board Meeting, the Board directed staff to continue to research available office spaces and bring back recommendations for the new District office location based on the Board's criteria. Staff, working with real estate broker Bill Clark with CBRE, narrowed the field of 32 locations to 2. The primary factors used were located within the District, size requirement, proximity to freeway access, first floor ease of access, and rental price. Tonight, staff and Mr. Clark will make a presentation and provide the Board an opportunity to review the two locations prior to touring office sites. Following discussions by your Board, the Board will reconvene at the two locations for a guided tour by Mr. Clark and staff.

Staff recommends the Board receive the presentation and discuss the two locations prior to reconvening at the sites for a tour of each facility.

REVIEWED AND APPROVED

  
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Mark Norris - General Manager

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