TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

Board of Directors
Janna Orkney, Chair
Susan Pan, Vice Chair
Ray Tjulander, Director
James Wall, Director
Vacant, Director

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a Special Meeting on Thursday, October 25, 2018, 6:00 p.m. at the Oak Park Library (Film & Lecture Room 102), 899 N. Kanan Road, Oak Park, California. The business to be transacted is as follows:

A G E N D A

The Board Special Meeting agenda is posted at least 24 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, www.triunfosanitation.com.

1. Call to Order, Roll Call

2. Pledge of Allegiance

3. Agenda Review (General Manager/Board of Directors)
   Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda – 5 minute limit)
   In accordance with Government Code Section 54953(a), this is an opportunity for members of the public to briefly address the Board on items NOT on the agenda. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

ACTION ITEMS (Item 5 only)

5. Appointment of New Director for TSD Board:
   It is recommended the Board review the candidates' applications and questionnaires as part of the Director appointment process.

ORAL REPORTS – (Items 6 through 7)

6. Board Member Comments
This is an opportunity for Board members to briefly comment on matters they deem appropriate to the business of TSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the TSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to TSD business. The Board may also direct staff to place a matter of business on a future TSD Board agenda.

7. General Manager, Legal Counsel Comments
Brief announcements/report on General Manager, Legal Counsel, and TSD workforce activities.

ADJOURNMENT: Adjourn to next Regular Meeting to be held at the Oak Park Library at 5:15 p.m. on November 26, 2018.

TRIUNFO SANITATION DISTRICT
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Board of Directors
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Susan Pan, Vice Chair
Raymond Tjulander, Director
James Wall, Director
Vacant, Director

Providing Outstanding Service Since 1963

October 25, 2018

Board of Directors
Triunfo Sanitation District
Ventura County, California

APPOINTMENT OF NEW DIRECTOR FOR TSD BOARD

Summary

In accordance with the California Government Code §1780, the Triunfo Sanitation District (District) Board of Directors has opted to appoint a replacement for Director Michael Paule, who resigned from the Board effective August 31, 2018. At the Regular Board Meeting on August 27, 2018, your Board agreed to utilize the same process previously used in July 2017 to fill the vacancy created by the departure of Director Steven Iceland.

Of the five applications received, one was disqualified for not residing within the District's service area and another was disqualified by not returning the questionnaire. Staff has vetted the three remaining applicants as meeting the District's residency and voter registration requirements and is submitting to the Board the three candidates' applications and questionnaires for Board review. Interviews are scheduled to be conducted at the Special Board meeting on October 25, 2018.

Please contact me at (805) 658-4621 or email marknorris@vrsd.com if you have any questions.

Fiscal Impact

There is minimal expense for a direct appointment for filling the vacancy.

Recommendation

It is recommended the Board review the candidates' applications and questionnaires as part of the Director appointment process.

REVIEWED AND APPROVED _____
Mark Norris - General Manager

Attachment: Director applications and questionnaires (redacted)

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TRIUNFO SANITATION DISTRICT

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OCT 1 2018

CLERK OF THE BOARD
VENTURA REG. SAN. DISTRICT

Board of Directors
Janna Orkney, Chair
Susan Pan, Director
Raymond Tjulander, Director
James Wall, Director
Vacant, Director

APPLICATION FOR APPOINTMENT TO THE TSD BOARD

Instructions: Please answer each question that applies to you as completely as possible. In order to serve on the Triunfo Sanitation District Board, you must reside within District boundaries. Please contact the Clerk of the Board for further information. (Please type or print using black ink and attach additional sheets as needed)

1. Your name: ☐ Ms. ☐ Mrs. ☑ Mr.

JOHN STEVEN WATTS
(FIRST) (MIDDLE) (LAST)

2. Residence Address:

[redacted] OAK PARK, CA 91377
(NO.) (STREET) [redacted]

3. Home Phone Number: [redacted]

4. Address where you get your mail (if different):

5. Occupation/Title:

RETIRED

7. Your Employer:

8. Business Address:

(NO.) (STREET) (CITY) (ZIP)

9. Business Phone Number: (_____)_____

10. Your E-mail Address: [redacted]

11. Are you a citizen of the United States? ☑ Yes ☐ No If no, Country of citizenship:

12. Are you a registered voter? ☑ Yes ☐ No If yes, County where you are registered:

VENTURA

13. Please briefly explain why you wish to serve on the TSD Board:

To serve my community by being part of a team that helps guide the District into meeting its Mission Statement.

14. Please summarize your qualifications for appointment (i.e., education, training, employment, experience, etc.):

I have a certificate in Water Science, Water Treatment Grade 4 and Distribution Grade 5 license. Attended many classes/seminars over 28 yrs related. Currently retired after 43 yrs civil service with the last 21 yrs. in Water Treatment as an Operator.

15. Do you have economic interests such as income, investments, real or personal property which might present a potential conflict of interest? ☐ Yes ☑ No If yes, describe potential conflict:

16. Are you currently engaged in, or plan to enter into, employment, business activity or enterprise which is related to your potential duties as a member of the TSD Board which may be subject to review or approval by the Board? ☐ Yes ☑ No If yes, describe the nature of the business or activity and employer (if applicable):

17. Have you ever been convicted of violating any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? ☑ Yes ☐ No If yes, explain:

POSSESSION OF MARIJUANA 1976 - DISMISSED 1993

18. Are you currently under federal, state or local investigation for possible violation of a criminal law or ordinance? ☐ Yes ☑ No If yes, explain:

Please note: Appointees are required to take an oath of office.

Applicant's Declaration and Signature
I certify under penalty of perjury under the laws of the State of California that all the information on this form is true and correct.

Signature _____ Date 9-18-18

Please return completed applications to:
Triunfo Sanitation District
c/o Clerk of the Board
1001 Partridge Drive, Suite 150
Ventura, CA 93003-0704

Or email to:
JulietRodriguez@vrsd.com

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OCT 15 2018

CLERK OF THE BOARD
VENTURA REG. SAN. DISTRICT

Board of Directors
Janna Orkney, Chair
Susan Pan, Director
Raymond Tjulander, Director
James Wall, Director
Vacant, Director

Providing Outstanding Service Since 1963

QUESTIONS FOR APPOINTMENT TO THE TSD BOARD

Instructions: Please answer each question as completely as possible either typed or using black ink and limit your responses to the space provided. Please contact the Clerk of the Board for further information.

1. Your name: ☐ Ms. ☐ Mrs. ☑ Mr.

JOHN STEVEN WATTS
(FIRST) (MIDDLE) (LAST)

2. Please briefly explain what key issues and/or challenges are faced by the District for its potable water supply:

TO MAINTAIN INFRASTRUCTURE RELIABILITY, COST EFFECTIVENESS AND PUBLIC TRUST WHILE PLANNING FUTURE IMPROVEMENTS SUCH AS THE PURE WATER PROJECT.

3. Please briefly explain what key issues and/or challenges are faced by the District for its wastewater treatment facilities and recycled water program:

SAME AS ABOVE WHILE CONTINUING TO MEET AND/OR EXCEED STATE/FEDERAL REGULATIONS FOR DISCHARGING ENVIRONMENTALLY

SAFE TREATED WASTEWATER / RECYCLED WATER

Signature

10-12-18
Date

Please return completed questions to:
Triunfo Sanitation District
c/o Clerk of the Board
1001 Partridge Drive, Suite 150
Ventura, CA 93003-0704
(805) 658-4642

Or email to:
JulietRodriguez@vrsd.com

TRIUNFO SANITATION DISTRICT

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OCT 5 2018

CLERK OF THE BOARD
VENTURA REG. SAN. DISTRICT

Board of Directors
Janna Orkney, Chair
Susan Pan, Director
Raymond Tjulander, Director
James Wall, Director
Vacant, Director

Providing Outstanding Service Since 1963

APPLICATION FOR APPOINTMENT TO THE TSD BOARD

Instructions: Please answer each question that applies to you as completely as possible. In order to serve on the Triunfo Sanitation District Board, you must reside within District boundaries. Please contact the Clerk of the Board for further information. (Please type or print using black ink and attach additional sheets as needed)

1. Your name: ☒ Ms. ☐ Mrs. ☐ Mr.

   Keli J. Kaye

   (FIRST) (MIDDLE) (LAST)

2. Residence Address:

   [redacted] Oak Park, CA 91377

   (NO.) (STREET) (CITY) (ZIP)

3. Home Phone Number: [redacted]

4. Address where you get your mail (if different):

5. Occupation/Title:

   Manufacturing/Program Coordinator II

7. Your Employer:

   Benchmark Electronics

8. Business Address:

   [redacted]

   (NO.) (STREET) (CITY) (ZIP)

9. Business Phone Number: [redacted]

10. Your E-mail Address: [redacted]

11. Are you a citizen of the United States? ☒ Yes ☐ No If no, Country of citizenship:

12. Are you a registered voter? ☒ Yes ☐ No If yes, County where you are registered:

Ventura

13. Please briefly explain why you wish to serve on the TSD Board:

I would like to protect the years of planning and investments made by the prior TSD Boards of Directors, which have resulted in both potable and reclaimed water resources reliability for our community. Further, these prior Boards have taken a highly responsible approach toward wastewater management in coordination with its JPA partner, the LVMWD. Has a market been found for selling our 'world class' compost?

14. Please summarize your qualifications for appointment (i.e., education, training, employment, experience, etc.):

I have been actively learning about water delivery issues thru the following:

a) 'feet in the room' at TSD meetings beginning June 2010;

b) expanded my meetings attendance approximately 2 years later to include the JPA;

c) within a couple months of first attending a JPA meeting, I went to a couple....

15. Do you have economic interests such as income, investments, real or personal property which might present a potential conflict of interest? ☐ Yes ☒ No If yes, describe potential conflict:

16. Are you currently engaged in, or plan to enter into, employment, business activity or enterprise which is related to your potential duties as a member of the TSD Board which may be subject to review or approval by the Board? ☐ Yes ☒ No If yes, describe the nature of the business or activity and employer (if applicable):

17. Have you ever been convicted of violating any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? ☐ Yes ☒ No If yes, explain:

18. Are you currently under federal, state or local investigation for possible violation of a criminal law or ordinance? ☐ Yes ☒ No If yes, explain:

Please note: Appointees are required to take an oath of office.

Applicant's Declaration and Signature
I certify under penalty of perjury under the laws of the State of California that all the information on this form is true and correct.

Signature _____ Date 04-OCT-2018

Please return completed applications to:
Triunfo Sanitation District
c/o Clerk of the Board
1001 Partridge Drive, Suite 150
Ventura, CA 93003-0704

Or email to:
JulietRodriguez@vrsd.com

14. (continued)
c) ...meetings at the Calleguas Water District as well as two Camrosa meetings;
d) approximately three years reading the Brown & Caldwell daily water newsletter focusing on regions with which I have some familiarity;
e) 2014 attendance on the Colorado River Aqueduct tour;
f) 2015 attendance on the State Water Project tour;
g) approximately 200-pages into the book, Cadillac Desert;
h) Nature Conservancy edition Summer 2017, "Blue Revolution."

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QUESTIONS FOR APPOINTMENT TO THE TSD BOARD

Instructions: Please answer each question as completely as possible either typed or using black ink and limit your responses to the space provided. Please contact the Clerk of the Board for further information.

1. Your name: **X** Ms. Mrs. Mr.

Keli J. Kaye
(FIRST) (MIDDLE) (LAST)

2. Please briefly explain what key issues and/or challenges are faced by the District for its potable water supply:

The PRIMARY issue faced by the District for its potable water supply is securing continued access to the Lake Oroville Reservoir as a water source, via the Sacramento Delta, which means that we need to support efforts to fund and build a tunnel under the delta. (I believe the two-tunnel plan was modified to one tunnel.)

An unremitting challenge for the District's potable water business is getting customers to understand the importance of conserving the supply. This drives the need for educational programs detailing natural landscape options suited to this area and in support of continued rebates for removing lawns.

3. Please briefly explain what key issues and/or challenges are faced by the District for its wastewater treatment facilities and recycled water program:

A key issue for the District's recycled water program is the CA EPA's interference with the District's long-standing ability to secure NPDES permits for discharging recycled water into Malibu Creek. And while there had been some investigation/study into creating a recycled water reservoir, the District's hand might have been forced into a faster alternative (i.e., the Pure Water Project).

Once water is reclaimed during wastewater treatment, and a portion of bio-solids is safely transported to Kern County, the District must manage the resulting volume of 'world class' compost. Ideally, the District needs to find a market and put the compost into distribution outside the usage limitations of its own customer base.

Finally, both an opportunity and a challenge are now available to the District with its recently acquired recycled water distribution network. I am as yet unaware of the District's efforts to expand sales of recycled water in the area(s) of this new infrastructure.

Thank you for the opportunity to interview for this Board appointment.

Best regards,

Keli J. Kaye
Signature

19-OCT-2018
Date

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TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

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OCT 10 2018

CLERK OF THE BOARD
VENTURA REG. SAN. DISTRICT

Board of Directors
Janna Orkney, Chair
Susan Pan, Director
Raymond Tjulander, Director
James Wall, Director
Vacant, Director

Providing Outstanding Service Since 1963

APPLICATION FOR APPOINTMENT TO THE TSD BOARD

Instructions: Please answer each question that applies to you as completely as possible. In order to serve on the Triunfo Sanitation District Board, you must reside within District boundaries. Please contact the Clerk of the Board for further information. (Please type or print using black ink and attach additional sheets as needed)

1. Your name: ☐ Ms. ☐ Mrs. ☒ Mr.

Leon E. Shapiro
(FIRST) (MIDDLE) (LAST)

2. Residence Address:

[redacted] Oak Park CA 91377
(NO.) (STREET) (CITY) (ZIP)

3. Home Phone Number: [redacted]

4. Address where you get your mail (if different):

N/A

5. Occupation/Title:

President

7. Your Employer:

21st Century Water Solutions

8. Business Address:

[redacted]
(NO.) (STREET) (CITY) (ZIP)

9. Business Phone Number [redacted]

10. Your E-mail Address: [redacted]

11. Are you a citizen of the United States? ☒ Yes ☐ No If no, Country of citizenship:

12. Are you a registered voter? ☒ Yes ☐ No If yes, County where you are registered:

Ventura

13. Please briefly explain why you wish to serve on the TSD Board:

See Addendum A

14. Please summarize your qualifications for appointment (i.e., education, training, employment, experience, etc.):

See Addendum B

15. Do you have economic interests such as income, investments, real or personal property which might present a potential conflict of interest? ☐ Yes ☒ No If yes, describe potential conflict:

16. Are you currently engaged in, or plan to enter into, employment, business activity or enterprise which is related to your potential duties as a member of the TSD Board which may be subject to review or approval by the Board? ☒ Yes ☐ No If yes, describe the nature of the business or activity and employer (if applicable):

See Addendum C

17. Have you ever been convicted of violating any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? ☐ Yes ☒ No If yes, explain:

18. Are you currently under federal, state or local investigation for possible violation of a criminal law or ordinance? ☐ Yes ☒ No If yes, explain:

Please note: Appointees are required to take an oath of office.

Applicant's Declaration and Signature
I certify under penalty of perjury under the laws of the State of California that all the information on this form is true and correct.

Lee E. Shapiro
Signature

10/9/18
Date

Please return completed applications to:
Triunfo Sanitation District
c/o Clerk of the Board
1001 Partridge Drive, Suite 150
Ventura, CA 93003-0704

Or email to:
JulietRodriguez@vrsd.com

Addendum A

California has a water crisis that is not going away any time soon. I believe that water is one of the single most important issues facing the citizens of California, and that the efficient use, treatment and reuse of the State's water resources will be a key to its future wellbeing. TSD (in conjunction with Las Virgenes Municipal Water District) has been a leader in wastewater recycling and reuse. Yet TSD faces a number of challenges in maintaining the level of service excellence it has always provided, including: storage of water reserves; infrastructure maintenance and upgrades; sewer and water costs to its rate payers; minimizing operational costs; insuring the successful implementation of its Pure Water Project; etc.

Much of my business career has focused on technologies utilized for water and wastewater treatment and, more recently, on policies and regulations pertaining to water reuse and recycling.

I would like to use this expertise to assist my community in dealing with issues relating to water supply, quality, availability and cost. I could best help our community in achieving TSD's mission and goals as a member of the TSD Board.

Addendum B

I have a B.A. from the University of Illinois, and a J.D. from the Illinois Institute of Technology – Chicago/Kent College of Law.

For over 20 years I have been associated with businesses engaged in water and energy efficiency, water and wastewater treatment, and regulatory issues relating to water use and reuse. During my career I have gained detailed knowledge of many technologies utilized by TSD in its operations, including: membrane filtration; biological treatment; separation systems; chemical and non-chemical treatment; etc.

In my consultancy I have immersed myself in the laws, policies and regulations of the State of California pertaining to water use; I have advised capital investors seeking to enter the water treatment market on key trends, technologies, and companies to help inform their investment decisions; I have also advised non-profit organizations on State and Federal policies on water use, and helped them develop campaigns to promote greater water conservation and reuse.

I have actively followed TSD and its partnership with Las Virgenes Municipal Water District in their Joint Partnership Agreement. Consequently I am familiar with many of the issues facing TSD, and have the requisite skills which would advance the interests of TSD with its rate payers, regulators, and in the industry.

I have been endorsed for this position by Michael L. Paule, a former member of the TSD board (see attached letter).

Michael L. Paule
[redacted]
Lakeway, TX 78734

September 11, 2018

Board of Directors
Triunfo Sanitation District
1001 Partridge Drive, Suite 150
Ventura, CA 93003

Dear TSD Board Members,

I would like to personally recommend Leon Shapiro for the open TSD Board Seat. I had the opportunity to meet with Mr. Shapiro recently and I found him to be highly knowledgeable, thoughtful in his critical thinking and committed to public service.

His experience within the water industry as well as his strong communication skills would serve the District and its constituents well.

Mr. Shapiro has shown that he is engaged with the key issues that face out District and the JPA and has both attended and spoken at prior meetings on behalf of these issues. He has also continually expressed interest in serving on the TSD Board, having applied and interviewed twice before.

I think Mr. Shapiro would be a great addition to the Board and he has my full endorsement.

Respectfully yours,

Michael L. Paule

Michael L. Paule
Former TSD Board Member and Past Chair

Addendum C

As a self-employed consultant in the water and wastewater treatment industry I have advised clients in private industry, potential investors in water technology companies, non-profit organizations on water issues, and public entities engaged in water and wastewater treatment. None of these activities have involved either TSD or Las Virgenes Municipal Water District; and, if appointed to the TSD Board, will not engage in any business relationship with either entity.

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TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

Board of Directors
Janna Orkney, Chair
Susan Pan, Director
Raymond Tjulander, Director
James Wall, Director
Vacant, Director

Providing Outstanding Service Since 1963

QUESTIONS FOR APPOINTMENT TO THE TSD BOARD

Instructions: Please answer each question as completely as possible either typed or using black ink and limit your responses to the space provided. Please contact the Clerk of the Board for further information.

1. Your name: ☐ Ms. ☐ Mrs. ☒ Mr.

Leon Shapiro
(FIRST) (MIDDLE) (LAST)

2. Please briefly explain what key issues and/or challenges are faced by the District for its potable water supply:

See Addendum 1

3. Please briefly explain what key issues and/or challenges are faced by the District for its wastewater treatment facilities and recycled water program:

See Addendum 2

Signature

10/19/18
Date

Please return completed questions to:
Triunfo Sanitation District
c/o Clerk of the Board
1001 Partridge Drive, Suite 150
Ventura, CA 93003-0704
(805) 658-4642

Or email to:
JulietRodriguez@vrsd.com

Addendum 1

Some of the key issues and/or challenges relating to the District's potable water supply are: maintaining a reliable source of potable water; adequate storage capacity for emergency preparedness; increased maintenance to assure reliable delivery to the District's customers; expanding upon the District's public outreach programs to increase awareness of these issues and to obtain "buy-in" for the rate increases necessitated by these improvements in the District's services, and to expand water conservation efforts; exploring ways to minimize future operating cost increases, including those with VRSD.

The District is dependent on outside sources of water (primarily the State Water Project and the Colorado River) for a majority of its water supply. The continued reliance on these sources is subject to reduction and/or disruption due to: finalization of the California Water Fix program; natural disasters (i.e. droughts, earthquakes, wildfires, reduction of SWP flows due to land subsidence, etc.); rate increases by third party providers (i.e. MWD and Calleguas).

Greater reliance on recycling wastewater will mitigate some of these issues. This ties in with the District's wastewater treatment and recycled water programs (see Addendum 2, below). Increased use of indirect and direct potable reuse will be needed; the JPA's Pure Water Project will assure this.

The District is underserved on water storage capacity compared to other water districts. In order to meet storage standards the District will need to increase its storage capacity significantly. This will necessitate "buy-in" from the District's customers to justify the rate increases this will require.

Addendum 2

Some of the key issues and/or challenges relating to the District's wastewater treatment facilities and recycled water program (some of which overlap with the issues addressed in Addendum 1, above, and will not be duplicated here) are: addressing the recycled water supply and demand imbalance; implementation of the settlement with the U.S. EPA to meet the more stringent discharge requirements for effluent into Malibu Creek; completion and oversight of the Pure Water Project.

The Pure Water Project, which is a joint effort with LVMWD through the JPA, is the single most important program the District is involved with, and successful implementation will address most of the wastewater issues/challenges facing the District.

Once fully implemented the PWP will treat all wastewater to a degree that all of it can be beneficially reused regardless of the time of year. Effluent that is not needed for current reuse by customers will be discharged into reservoirs and stored for future use (or will be permissibly discharged into Malibu Creek if regulations necessitate increased flows in the Creek). Such increased beneficial reuse will reduce dependency on outside sources of water.

The PWP will be a long-term and expensive project. The District and the JPA will need to obtain both short-term and long-term financing from multiple sources in order to proceed, and in order to minimize the costs to ratepayers. Increasing public outreach about the PWP will be needed in order to keep the community up to date and enthusiastic about the project because ultimately the public will need to "buy into" the benefits in order to accept the costs.